



# FOOD CONCEPTS PLC

## Investor Relations Policy

### Prepared By:

Name	Designation
Adebola Gbalajobi	Head, Risk Mgt. and Compliance

### Reviewed By:

Name	Designation
Josephine Johnson	Company Secretary/Legal Adviser

### Document Reference:

Document Number	Revision No.	Group / Division	Effective Date
FC/CSD/CBE/001	1	Legal/Corporate Governance	01/11/2018

### Approvals:

Name	Designation
David Butler	Managing Director/CEO
Anthonia Agbonifo	ED/DMD-SS

Brands Customers Love



ISO 22000:2018 Certified

Head Office: 2, Ilupeju Bye Pass, Ilupeju, Lagos, Nigeria Tel: +234 (0) 809 016 5972 | +234 (0) 809 016 5973 | info@foodconceptspc.com | www.foodconceptspc.com

Board of Directors: Mr. Odunayo Olagundoye (Chairman); Mr. David Butler (Managing) (South African); Mrs. Anthonia Agbonifo (Executive Director)

Mr. Babatunde Fajemirokun; Mrs. Runa Alam (British); Mr. Babacar Ka (Senegalese); Mr. Marc Stoneham (British); Mr. Adefolarin Ogunsanya

To report any concerns regarding unethical conduct at Food Concepts Plc contact Deloitte Tip-Offs Anonymous on: Hotline: +234 (0) 800 847 6337 www.tip-offs.deloitte.com.ng or e-mail: tip-offs@deloitte.com.ng

## Table of Contents

1	Objective/purpose	3
2	Background	3
3	Scope	3
4	The policy	3
5	Procedure to be followed	3
5.1	Authorised spokespersons	3
5.2	Communication with shareholders and investment community	3
6	Disclosure methods	4
7	Forward-looking statements	4
8	Incorporation of feedback through dialogue	4
9	Management of insider information and fairness in disclosure	4
10	Market rumours	4
11	Closed and “quiet” periods	5
12	References	5
13	Acronyms	5
14	Version and Update	6
15	APPENDIX	6

## 1 Objective/purpose

This policy aims to ensure that all shareholders can access information of the Company, including the Company's audited financial statement and its non-financial matters in accordance with statutory requirement and in a timely and accurate manner so as to give a balanced and fair view of the company activities.

## 2 Background

This policy describes the principles and practices that the Company applies in order to act with integrity towards its shareholders and investors and as a responsible party in the capital markets and provide current and prospective investors with information necessary to make well informed investment decisions.

## 3 Scope

Food Concepts investor relations policy applies to the publicly traded securities issued or guaranteed by the legal entity, Food Concepts Plc. (as an issuer and/or guarantor of publicly traded debt or equity) and its subsidiaries. The scope of this policy includes all securities that qualify as capital instruments (ordinary shares, preference shares, mandatory convertible bonds, corporate bonds and some types of subordinated debt).

## 4 The Policy

The Company shall endeavour to convey all essential and relevant disclosure and information to shareholders and other prospective investors in a balanced, effective and timely manner, and in clear and plain language. The Company shall also strive to consistently disclose both positive and negative developments of the Company, and that all disclosure is presented and conveyed factually and clearly.

Employees who are not authorized spokespersons must not respond under any circumstances to inquiries from the investment community or media, unless specifically authorized by the CEO or Head, Corporate Services. Any inquiry received should be directed to the CEO or Head, Corporate Services.

## 5 Procedure to be Followed

### 5.1 Authorised Spokespersons

The Company will only communicate through their officially nominated spokespersons, who will also maintain and conduct regular dialogue sessions with shareholders to seek and understand their views, as well as to answer queries made by the investors or media.

### 5.2 Communication with Shareholders and Investment Community

The Company shall strive to keep shareholders and prospective investors well-informed of any activities, developments and corporate updates, including in cases whereby there are material changes made with regards to the Company or its business (if applicable) that may potentially impact share prices. Hence, the Company shall seek to engage shareholders and the investment community regularly through the following channels:

- AGM (Annual General Meeting) and EGM (Extraordinary General Meeting) if applicable;
- Financial performance presentation on a quarterly basis via the corporate website, corporate e-mail, press agencies, and any other forum established for this purpose.
- Presentation to media and analysts on half-year and full-year financial results via publications, print media or press briefings.
- Other individual or group meetings, conference calls, investor forums, road shows and conferences local/overseas;
- Publications and circulars, such as annual reports, press releases and statements of major developments, or explanatory notes for AGMs/EGMs will be available on the corporate website,
- Corporate website ([www.foodconceptsplc.com](http://www.foodconceptsplc.com))
- Shareholders and prospective investors can contact the Company's investor relations team at +234-8033070211, +234 -8090167951 or by emailing to [ir@foodconceptsplc.com](mailto:ir@foodconceptsplc.com).

## 6 Disclosure Methods

To ensure fair disclosure to shareholders and investors, material information is disclosed via the methods stipulated by law and by the regulations of all the stock exchanges on which the Company is listed. Additionally, all such information is promptly posted on our corporate website.

## 7 Forward-looking Statements

In its disclosures, the company may make forward-looking statements that reflect management's views with respect to future plans, strategy, and financial performance. Such statements are based on information available at the time of disclosure and are subject to various risks and uncertainties. To ensure that investors are aware of these risks, the company's disclosures are accompanied by cautionary statements.

## 8 Incorporation of Feedback through Dialogue

Feedback and opinions received from shareholders and investors through emails, phone calls or personal enquiries is shared at board meetings and incorporated into our planning for sustainable growth and medium to long term corporate value enhancement.

## 9 Management of Insider Information and Fairness in Disclosure

Food Concepts Plc has defined internal rules for the prevention of insider trading, as explained in the sections of Food Concepts "Code of Conduct" related to management of material facts and executive buying and selling of shares. Moreover, the Company shall not be under any obligation to disclose confidential information about the existing or prospective investor, whenever they check on one another.

## 10 Market Rumours

Food Concepts does not respond to market rumours or speculation.

## 11 Closed and “Quiet” Periods

Food Concepts would typically be in a closed period on the day after the end of a reporting period (i.e. 31st December) until the release of such results. General investor interaction during this time will be limited to discussions on strategy and/or historic, publicly available information.

## 12 References

- Code of Business Conduct.
- Conflict of Interest Policy.
- Related Party Transaction Policy.
- SEC Code of Corporate Governance for Public Company.

## 13 Acronyms

IR	Investor Relation Officer
AGM	Annual General Meeting
EGM	Emergency General Meeting
ED/DMD-SS	Executive Director/Divisional Managing Director-Shared Services

## VERSION AND UPDATE HISTORY

---

Version	Date	Author	Change from Previous Version
2	March 2016	Josephine Johnson	1
3	January 2018	Adebola Gbalajobi	2

---

## APPENDIX